



SPECIAL DANCING PERMIT INFORMATION

OFFICE OF THE CITY CLERK LICENSE DIVISION
200 E. WELLS ST. ROOM 105, MILWAUKEE, WI 53202
(414) 286-2238 EMAIL: LICENSE@MILWAUKEE.GOV

A special permit authorizing dancing upon Class "B" or "C" premises may be issued to the holder of a Class "B" or "C" license by the City Clerk, provided the license holder complies with all the provisions of Section 90-33-3 of the Milwaukee Code of Ordinances.

APPLICATION:

No later than 45 days before the date of the event for which the permit is being sought, submit the application to the City Clerk, License Division, Room 105, City Hall, 200 E. Wells Street, Milwaukee, WI 53202, (414) 286-2238.

A special dancing permit may be considered for granting to an applicant who files an application fewer than 45 days before the event for which the permit is sought provided the applicant waives his or her right to an appeal of any decision made by the district alderperson.

Applications are referred to the district alderperson who shall determine whether or not to grant each permit. An applicant may appeal the decision of the district alderperson, and a hearing of the appeal shall be conducted.

FEE: \$35 for each special dancing permit. A separate application and \$35 fee is required for each date a special dancing permit is being requested. Checks should be made payable to: City of Milwaukee.

SIGNATURE:

Notarized signature of the individual, a partner, agent/officer of a corporation or agent/member of an LLC is required.

REGULATIONS:

- No more than 20 special dancing permits shall be issued for the same premises in any license year.
- No more than 4 special dancing permits shall be issued for the same premises in any calendar month.
- The special dancing permit shall be posted in a conspicuous place in the premises during those times when dancing is taking place. Dancing shall be permitted only during normal operating hours for Class "B" and "C" premises as established by s. 90-15-3 of the Milwaukee Code of Ordinances.
- No permit shall be required for dancing on New Year's Eve or New Year's Day.

NOTE: No permit shall be issued to a premise that has been denied a Tavern Amusement/Nite Club, Tavern Dance, Instrumental Music or Record Spin license, for a period of 12 months from the date of denial of the license.

DUPLICATE LICENSE FEE: The fee for a duplicate license is \$8. You must bring a current photo Identification.

REFUND OF LICENSE FEE: If an application is withdrawn or denied, you are eligible for a refund in the amount of \$10, provided the refund is requested no later than one year from the date of withdrawal or denial of the application. If a license is not issued, the refund must be requested no later than one year from the date of application, unless the license has been granted, in which case no later than one year from the date of granting of the license.

Ordinances regulating Special Dancing Permits are located in Section 90-33-3 of the Milwaukee Code of Ordinances, and may be viewed online at <http://www.milwaukee.gov/ordinances> or purchased from the Legislative Reference Bureau in Room B-11, City Hall, 200 E. Wells Street.

REQUEST FOR SPECIAL DANCING PERMIT**PLEASE PRINT**

Date of this request _____

TO: Alderperson District # _____

FROM: Licensee _____
Name of Individual, Partners, or Agent if a Corporation or LLC

Corp or LLC Name _____

Business Name _____

Business Address _____ Zip Code _____

Business Phone _____

I am respectfully requesting a Special Dancing Permit for the above Class "B" or "C" premises on:

Date _____ Time _____
(one date per application**) (ex: 6:00 p.m. to 10:00 p.m.)

**A separate application is required for each date for which a permit is being sought.

Type of Music: _____
(ex: rock n roll, jazz, country, heavy metal, etc.)☐ I am filing this request fewer than 45 days prior to the event for which the permit is being sought, and therefore waive my right to an appeal of the alderperson's decision.

SUBSCRIBED & SWORN TO BEFORE ME THIS

_____ day of _____, 20____

Notary Public, State of Wisconsin

Signature of Applicant

My Commission expires _____

FOR OFFICE USE ONLY

Alderperson District # _____

Check One: ☐ Grant ☐ Deny

Signature of Local Alderperson

License Division:

Filed _____ By: Initials _____ SDANC# _____

Issued _____ By: Initials _____